

CAREER OPPORTUNITY

Our Client, the Affordable Housing Board (AHB), is a body corporate established under the Affordable Housing Act of 2024 as a State Corporation within the State Department for Housing and Urban Development. It is mandated to provide a framework for development and access to affordable and institutional housing.

The Board of Directors is seeking to recruit a qualified, highly experienced, and results-oriented individual with a high degree of professionalism to fill the position of MANAGER INVESTMENT AND RESOURCE MOBILIZATION, AHB 3

VACANCY FOR THE POSITION OF MANAGER INVESTMENT AND RESOURCE MOBILIZATION

JOB PURPOSE

This cadre is responsible for formulating investment strategies, designing financing models, and fostering partnerships to secure sustainable funding and capital flows for affordable housing projects.

REPORTING RELATIONSHIP:

This role reports to the General Manager, Fund Services

KEY DUTIES AND RESPONSIBILITIES

The duties and responsibilities of a Manager, Investment, and Resource Mobilization will entail:

- Formulating and overseeing the implementation of investment and resource mobilization strategies in line with the Affordable Housing Act, 2024.
- Providing high-level advisory to the Board and management on capital flows, financing options, and investment sustainability.
- Spearheading the development and execution of annual and five-year investment plans and monitor implementation.
- Leading the structuring of large-scale financing models, PPPs, and joint ventures for affordable housing projects.
- Representing the Board in high-level negotiations with investors, donors, and financial institutions.
- Ensuring robust investor engagement, transparency, and accountability in funding arrangements.
- Overseeing risk management frameworks to safeguard the Fund's investments.
- Supervising and building capacity across the entire investment and resource mobilization cadre.
- Developing policies, manuals, and guidelines to strengthen investment governance.
- Preparing and submitting comprehensive reports and policy briefs to the Board and government stakeholders.

REQUIRED QUALIFICATIONS

For appointment to this level, a candidate must have:

- Cumulative service period of fifteen (15) years of relevant work experience three (3) of which must have been at the grade of Assistant Manager, Investment & Resource Mobilization Officer or in a comparable position.
- Bachelor's degree in any of the following disciplines: Banking & Investment, Business Administration (Finance or Investment option), Finance, Economics, Commerce (Finance or Accounting option), Accounting, Statistics / Actuarial Science, Project Planning & Management, or its equivalent from a recognized institution;
- Master's degree in any of the following disciplines: Banking & Investment, Business Administration (Finance or Investment option), Finance, Economics, Commerce (Finance or Accounting option), Accounting,

Statistics / Actuarial Science, Project Planning & Management, or its equivalent from a recognized institution;

- Professional qualification and membership in a professional body, where applicable and in good standing;
- Valid practicing certificate, where applicable;
- Leadership Course lasting not less than four weeks from a recognized institution;
- Proficiency in computer applications; and
- Fulfilled the Provisions of Chapter Six of the Constitution of Kenya.

KEY SKILLS AND COMPETENCIES

- Interpersonal and communication skills;
- Organizational and planning skills;
- Leadership skills;
- Strategic thinking;
- Problem-solving skills;
- Analytical skills;
- Decision-making skills;
- Reporting skills.

HOW TO APPLY

Interested and eligible candidates may apply and access the detailed job description, specifications, and required experience for the position on the AHB's website at <https://affordablehousingboard.go.ke/careers> or www.acalconsulting.co.ke/Careers

Candidates should submit their applications, including the cover letter, a copy of their National ID, copies of their academic and professional certificates, testimonials, and a detailed CV, indicating current position, qualifications, working experience, names of three (3) professional referees, current remuneration, and daytime telephone.

Applicants MUST submit their completed application quoting the job reference for the specific position addressed to.

**THE CHAIRMAN,
AFFORDABLE HOUSING BOARD (AHB),
P.O BOX 27521- 00100,
NAIROBI.**

Applications should be received by 17th March 2026, 5p.m E.A.T

No physical applications will be allowed. All applications must be submitted via the portal. It is an offence to include incorrect or misleading information in the applications as per the provisions of the Public Officers Ethics Act, 2003.

AHB is an Equal Opportunity Employer committed to Diversity, Equity and Inclusion. PLWD are encouraged to apply. Applications without the relevant qualifications and copies of required documents will not be considered. Any canvassing will lead to automatic disqualification.

Only shortlisted candidates will be contacted